



Trustees' Annual Report for the period

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|-------------|----|-------------------|------|-----------|-----------------|----|------|
| | | Period start date | | | Period end date | | |
| From | 01 | 01 | 2018 | To | 31 | 12 | 2018 |

Section A Reference and administration details

Charity name Lincoln Avenue Estate Residents Association (LAERA)

Other names charity is known by LAERA

Registered charity number (if any) 1176534

Charity's principal address 64, Lincoln Avenue
 Twickenham
Postcode TW2 6NQ

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------------|-----------------|-----------------------------------|---|
| 1 | Allison Margaret Strydom | Chairman | | Elected by membership at AGM |
| 2 | Allan Thatcher | Treasurer | | Elected by membership at AGM |
| 3 | Ian Micklewright | Co-Secretary | | Elected by membership at AGM |
| 4 | Nicholas Simmons | Co-Secretary | | Elected by membership at AGM |
| 5 | Piers Allen | | | Elected by membership at AGM |
| 6 | John Alexander Annabell | | | Elected by membership at AGM |
| 7 | Michael English | | 01/01/2018 - 05/07/2018 | Elected by membership at AGM |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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| Type of governing document (eg. trust deed, constitution) | Constitution – adopted at EGM on 02/10/2017, registered with Charity Commission on 04/01/2018 |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation - Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected from membership |

Additional governance issues (Optional information)

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| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them. | <p>Draft versions of Volunteer Policy, Safeguarding Policy, Event Photography Policy, Diversity and Equal Opportunities Policy, Health and Safety Policy, Data Protection Policy, Finance Policy, Expense Claims Policy and a Service Provider Partnership Agreement have been produced and await formal adoption.</p> |
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents of the area known locally as the Counties or Lincoln Avenue Estate and Fullwell Park Estate in Twickenham by associating the said residents, local authorities, voluntary and other organisations in a common effort to provide facilities for recreation and leisure.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Since becoming registered as a CIO with the Charity Commission in January 2018 the Trustees main activities have been related to creating a framework for running the organisation and how to best serve the interests of the membership.

After court hearings the assets of the previous resident's association were finally transferred to LAERA.

An external consultant was engaged to assist with producing documentation, to assist with forward planning and to investigate funding options.

Ways of interacting and communicating with membership and the general public were investigated. From this a "branding" package was produced and a website, facebook and twitter accounts were set up.

LAERA has been in negotiations with the Council of London Borough of Richmond upon Thames regarding the taking over the lease and management of the Crane Community Centre.

LAERA has organised and supported local community events, including Lincoln Avenue Street Party, Devon Avenue Play Street Day and a Christmas Market.

The Charity Commission guidance on public benefit has been raised at and adhered to at Trustee meetings. All Trustees have been encouraged to read this guidance on the Charity Commission website

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Major achievements include

Becoming registered as a CIO

Being awarded the financial assets of the now defunct previous residents association.

Setting up a website and facebook and twitter accounts to raise the awareness of LAERA and to allow ease of communication with members and the public.

Producing a series of policy documents relating to the running of the association

Supporting Lincoln Avenue Street Party and organising a free “Crazy golf” event.

Organising a “pop up” stall for Halloween

Supporting Street Play Day in Devon Avenue

Organising a Christmas Market in the Crane Community Centre.

In summary, the major achievements in 2018 have been in getting the association up and running and producing a framework its future management.

Section E

Financial review

Brief statement of the charity's policy on reserves

At present LAERA has no policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

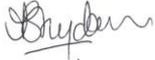
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|---|
| Signature(s) |  |  |
| Full name(s) | Ian Micklewright | Alison Strydom |
| Position (eg Secretary, Chair, etc) | Secretary | |
| Date | 15 th February 2019 | |